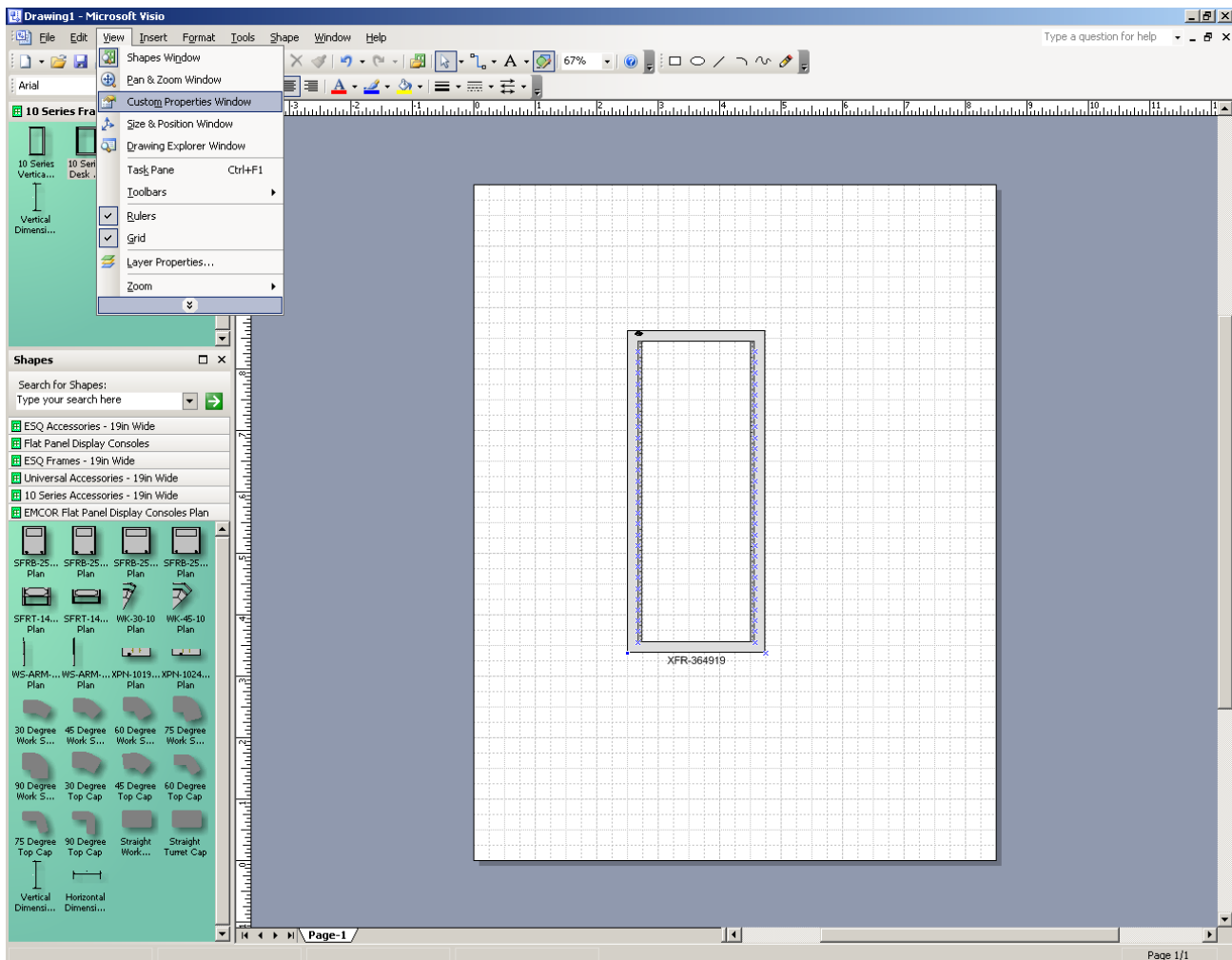# Emcor Enclosures Visio Smart Shapes

In order to minimize clutter within our Visio stencils and make our stencils easy to navigate, Emcor Enclosures has created smart shapes that can be converted into a number of different heights and widths.

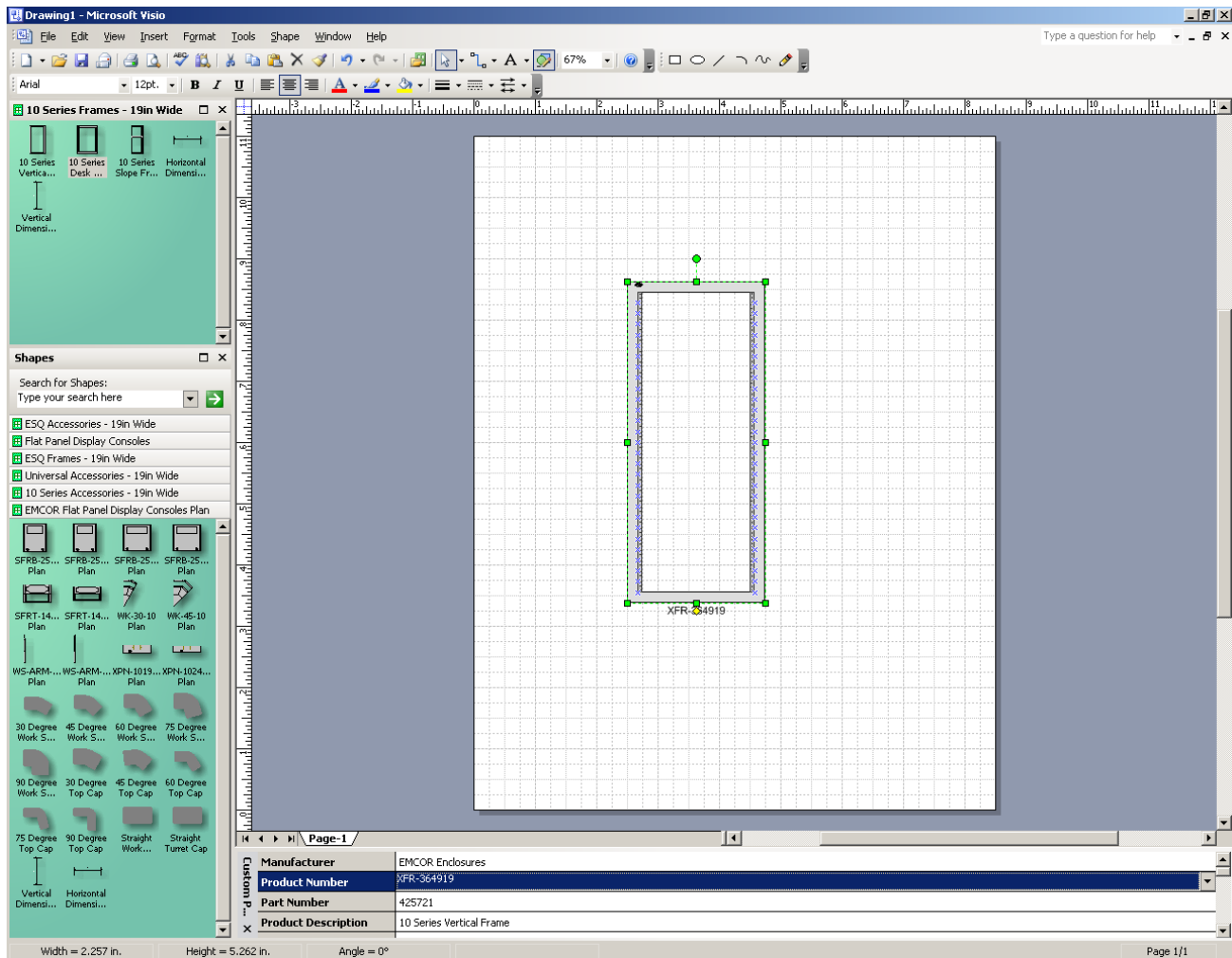There are two ways in which you can manipulate the shapes within Microsoft Visio.

Method #1:

1. Click on the "View" menu on the top toolbar.

2. Click on "Custom Properties Window"

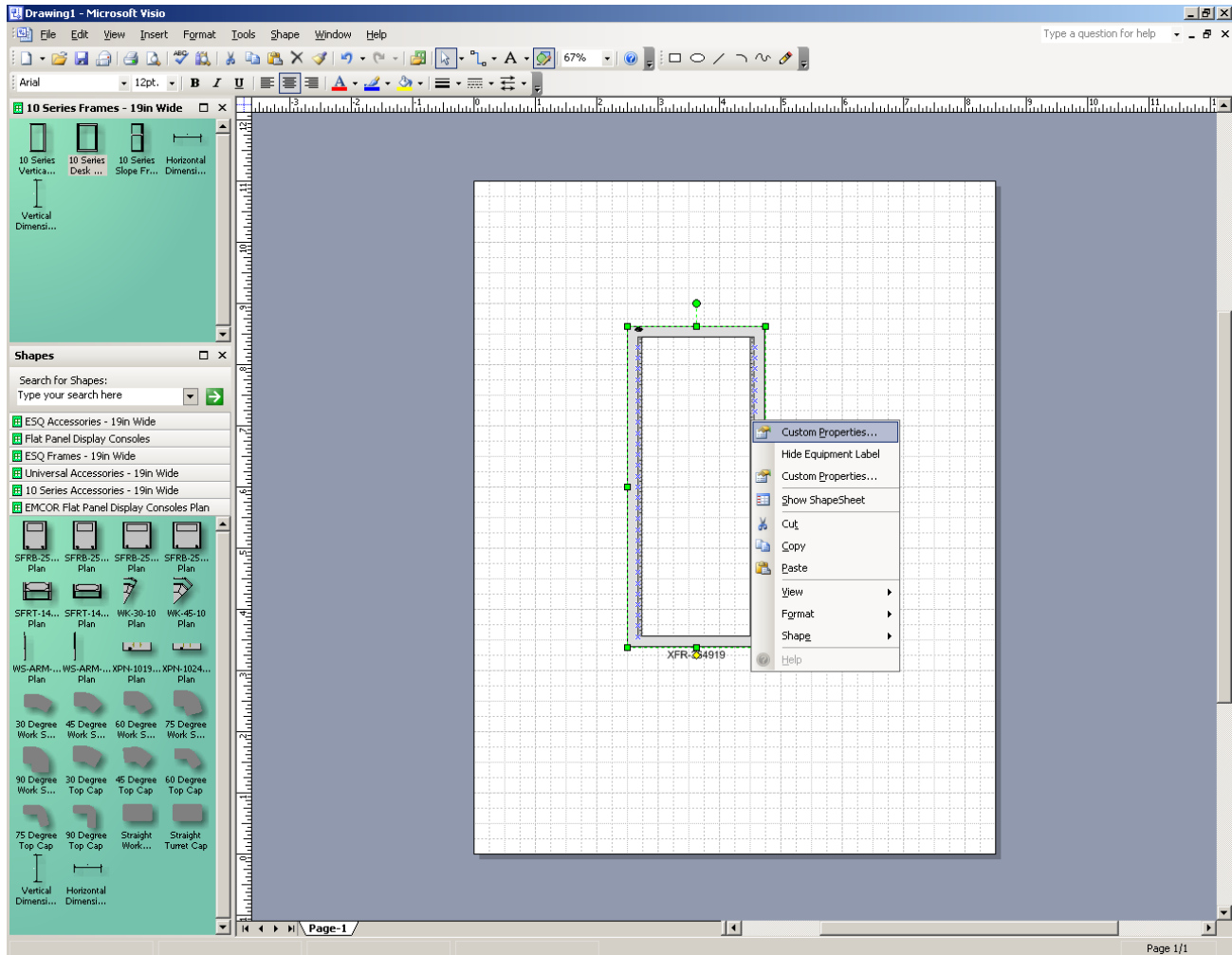3. The custom properties window will appear at the bottom of your drawing page.

Crenlo, LLC A DOVER COMPANY • 1600 Fourth Avenue, N.W. • Rochester, MN 55901 • Phone: 507.287.3535 • Fax: 507.287.3405 • Email: sales@emcorenclosures.com

Form No. 12032.07.03

4. You can adjust the size of your shape by selecting an Emcor part number using the pull down menu labeled "Product Number"

5. Once selected, the shape will change to reflect the proper dimensions.

Method #2:

1. Right click on the "View" menu on the top toolbar.

2. Click on "Custom Properties…"

3. The custom properties menu will appear (see below).

4. You can adjust the size of your shape by selecting an Emcor part number using the pull down menu labeled "Product Number"

5. Once selected, the shape will change to reflect the proper dimensions.

Custom Properties

Field	Value
Manufacturer:	EMCOR Enclosures
Product Number:	XFR-364919 ▼

XFR-364919
XFR-365219
XFR-366119
XFR-366319
XFR-367019

Field	Value
Part Number:	
Product Description:	
RackUnits:	
Purchase Date:	
Installed Date:	
Warranty Exp:	
Support Agreement:	
Support Contact Name:	
Contact Phone:	
Comments:	
Cost:	
Asset Number:	
Serial Number:	
Location:	
Building:	
Room:	
Department:	
Overall Width:	22.6" ▼

(Note: Additional properties not shown)

Prompt

   Product Number

[?]   Define...   OK   Cancel